

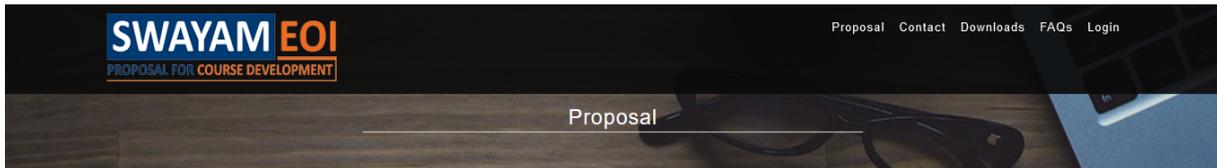
SWAYAM User Manual

Its home page contains sort information regarding website so, user can get easily information about what exactly SWAYAM for.

Home Page contains total 5 parts

1. Introduction
2. Scope of work
3. Eligibility
4. Guidelines
5. Submission of proposal

All 5 parts images share below:



Expression of Interest

Proposals are invited from eligible faculty for the development and offering of online courses through SWAYAM for different Undergraduate and Postgraduate programs.

INTRODUCTION	SCOPE OF WORK	ELIGIBILITY	GUIDELINES	SUBMISSION OF PROPOSAL
<p>1. SWAYAM (Study Webs of Active Learning for Young Aspiring Minds) is India's own MOOCs (Massive Open Online Course) platform, which offers free online courses on almost all the discipline to students/learners. The objective is to ensure access to the best teaching learning resources to all, including the most disadvantaged. The courses delivered on SWAYAM are expected to reduce the digital divide by providing access to best content to all. These courses are developed by reputed teachers in the country and available free of cost. By integrating SWAYAM MOOCs with conventional education the learning outcomes of the students are expected to improve in coming days.</p> <p>2. About 2000 courses in all discipline are available on SWAYAM and 1.6 crore students/learners have been enrolled, since its launch in 2017. In January, 2020 semester, a total of 574 courses in various disciplines were offered and around 26.03 lakh students/learners got enrolled. These courses thus provide a lot of visibility and recognition to the faculty and the institute offering the course, across the country and also abroad.</p> <p>3. All courses offered through SWAYAM are fully recognized and eligible for credit transfer as per the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016. An institution can allow up to 20 % (which is under review and proposed to be extended up to 40%) of the total courses being offered in a programme in a semester through the online courses offered through SWAYAM platform. A copy of the same is attached at Annexure-I. Faculty is advised to go through the regulation for better understanding of structure of the framework.</p>				
				NEXT

About UGC-MOOCs	Quick Links	Important Links	Contact Us
<p>SWAYAM is an instrument for self-actualisation providing opportunities for a life-long learning. Here learner can choose from hundreds of courses.</p> <p>Virtually every course that is taught at the university / college / school level.</p>	<ul style="list-style-type: none">» UGC» CEC» NPTEL» IGNOU» NCERT» NIOS	<ul style="list-style-type: none">» List of Courses(Uploaded)» Guidelines of MOOCs» UGC Courses on SWAYAM (July-December 2018)» UGC Courses on SWAYAM (January-May 2019)	<ul style="list-style-type: none">» University Grants Commission (UGC) Bahadur Shah Zafar Marg, New Delhi-110002.» diksharajput@gmail.com» ugcswayam@infibnet.ac.in» +91 79 23268286

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Proposal

Expression of Interest

Proposals are invited from eligible faculty for the development and offering of online courses through SWAYAM for different Undergraduate and Postgraduate programs.

INTRODUCTION SCOPE OF WORK ELIGIBILITY GUIDELINES SUBMISSION OF PROPOSAL

1. Expression of Interest (EOI) is invited from the eligible faculty members for developing and running of the courses on SWAYAM. Courses are to be developed as per the UGC Curriculum for UG/PG. For ensuring the credit transfer seamlessly, it is required to adhere to the syllabus prescribed in UGC curriculum, amended/updated from time-to-time.
2. SWAYAM teaching and learning pedagogy is based on four quadrant approach, as given below: -
 - o **Quadrant-I:** Teaching content which could include teaching video and audio in organized form, animation, simulations, video demonstrations, virtual labs, interviews and soon etc, along with transcription of videos. All these depend on the concerned subject and the pedagogical strategy adopted by the teacher.
 - o **Quadrant-II:** The second quadrant is references or further learning resources, which typically is a webpage with curate edhyper links to relevant quality contents across the internet. This may include self-instructional materials, e-Books, illustrations, case studies, open source content on internet, research papers & journals, anecdotal information, historical development of subjects, articles etc.
 - o **Quadrant-III:** This is a Discussion Forum for raising doubts by learners and providing clarification on a near real time basis by the Course Coordinator or his team members.
 - o **Quadrant-IV:** Assessment, which shall contain problems and solutions, could be in the form of MCQ, fill in the blanks, matching questions, short answer questions, long answer questions, quizzes, assignment and solutions, clarification on general misconceptions.
5. Similar to classroom courses that are divided into various units, SWAYAM courses are divided into various modules. Each module covers a section of the syllabus. A module consists of about 25-30 minutes of video, broken into three to four smaller length videos. Continuous video lecture of longer duration may be avoided, as it is difficult for a student to keep concentrated for more than 10-15 minutes in one stretch. To make the lecture more engaging, some activities/quizzes etc. may be included with a pause during video play. Duration of SWAYAM course is usually 8 to 12 weeks. Total video hours in a course, including all modules, should not exceed 20 to 25 hours of videos. Depending on the subject and teacher's style of teaching, these modules are distributed over weeks, covering the entire course. Each week will begin with a brief introductory video of around Two minutes in duration introducing contents of that specific week. Module videos and assessments of the week will be released on scheduled days. Each week would conclude with a brief sum-up video of around 3 minutes reviewing concepts that are covered in that specific week.
6. The technical specification for production of videos and other finer details may be seen in SWAYAM Guideline attached at Annexure -II

NEXT

About UGC-MOOCs

SWAYAM is an instrument for self-actualisation providing opportunities for a life-long learning. Here learner can choose from hundreds of courses.

Virtually every course that is taught at the university / college / school level.

Quick Links

- » [UGC](#)
- » [CEC](#)
- » [NPTEL](#)
- » [IGNOU](#)
- » [NCERT](#)
- » [NIOS](#)

Important Links

- » [List of Courses\(Uploaded\)](#)
- » [Guidelines of MOOCs](#)
- » [UGC Courses on SWAYAM \(July-December 2018\)](#)
- » [UGC Courses on SWAYAM \(January-May 2019\)](#)

Contact Us

- » [University Grants Commission \(UGC\)](#)
Bahadur Shah Zafar Marg,
New Delhi-110002.
- » diksharajput@gmail.com
- » ugcswayam@infibnet.ac.in
- » [+91 79 23268286](tel:+917923268286)

Proposal

Expression of Interest

Proposals are invited from eligible faculty for the development and offering of online courses through SWAYAM for different Undergraduate and Postgraduate programs.

INTRODUCTION **SCOPE OF WORK** **ELIGIBILITY** **GUIDELINES** **SUBMISSION OF PROPOSAL**

1. Applicant should be a Faculty member in a duly recognized institute/university/college holding PhD and having a minimum of 5 years of teaching experience in the concerned discipline.
2. The Faculty employed in University/College would be required to submit a consent letter of the Host University to offer the online course through SWAYAM.

[NEXT](#)

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INTRODUCTION **SCOPE OF WORK** **ELIGIBILITY** **GUIDELINES** **SUBMISSION OF PROPOSAL**

- SWAYAM Guidelines
- Financial Norms

[NEXT](#)

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[INTRODUCTION](#) [SCOPE OF WORK](#) [ELIGIBILITY](#) [GUIDELINES](#) [SUBMISSION OF PROPOSAL](#)

Courses

This is ongoing process Currently, more than 170 courses have been identified among six subjects. More subjects / courses will be added.

Level	Subject:	Course:
Select Level	Select Subject	Select Course

If you are eligible and interested to offer an online course through SWAYAM , you may please proceed to submit the proposal .

[Registration for submitting the proposal](#)

About UGC-MOOCs

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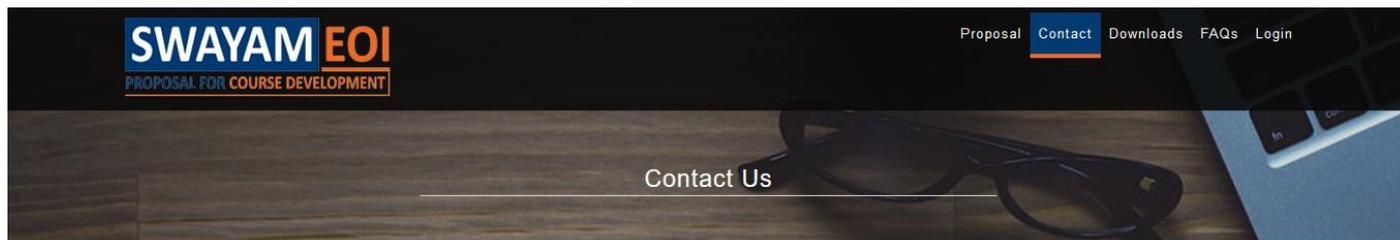
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Apart from this 5 parts website provided.

Contact Us, Downloads and FAQs for user queries.



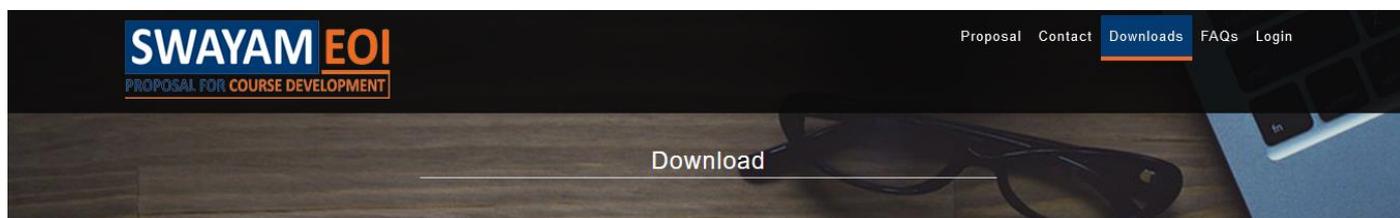
Contact Us

For Technical Support

- Information and Library Network (INFLIBNET) Centre, Infocity, Gandhinagar -382007.
- moocswayam@inflibnet.ac.in
- www.inflibnet.ac.in
- +91 79 23268286

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Documents

- » SWAYAM Guidelines
- » Financial Norms
- » Guidelines for developing online courses for SWAYAM
- » Format of consent letter

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FAQs

01. Format of consent letter from universities. ^

Format of consent letter available in [Downloads page](#) .

02. Whether retired professor is eligible? v

03. PG courses are not appearing. v

04. When I will get the response of my proposal? v

05. Can I apply more than one course? v

About UGC-MOOCs

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Now we begin with registration process.

Website provide Registration for new User after registration user can get Login Credential of this website.

Registration Page

SWAYAM EOI
PROPOSAL FOR COURSE DEVELOPMENT

Registration

Full Name:

Email:

University / College: University College

State of your university:

University:

Password:

Confirm Password:

8+1 = ?

[Register](#)

[Already register ?](#)

If you have any query please mail us at: moocsswayam@infibnet.ac.in
Contact no : +91 7923268286

[Go to Home](#)

After registration user will get link in your email ID which user mention in Registration process without activation of that link user cannot login into Login Page.

Login Page

SWAYAM EOI
PROPOSAL FOR COURSE DEVELOPMENT

Sign in to continue to Swayam.

Email

Password

7+1 = ?

[Forgot Password](#)

[New User ?](#)

If you have any query please mail us at: moocsswayam@infibnet.ac.in
Contact no : +91 7923268286

User can also use Forgot password to reset existing password.

Forgot Password Page

SWAYAM EOI
PROPOSAL FOR COURSE DEVELOPMENT

Forgot Password

Please provide your email address. Link to recover your password will be send to your email address

Email:

3+2 = ?

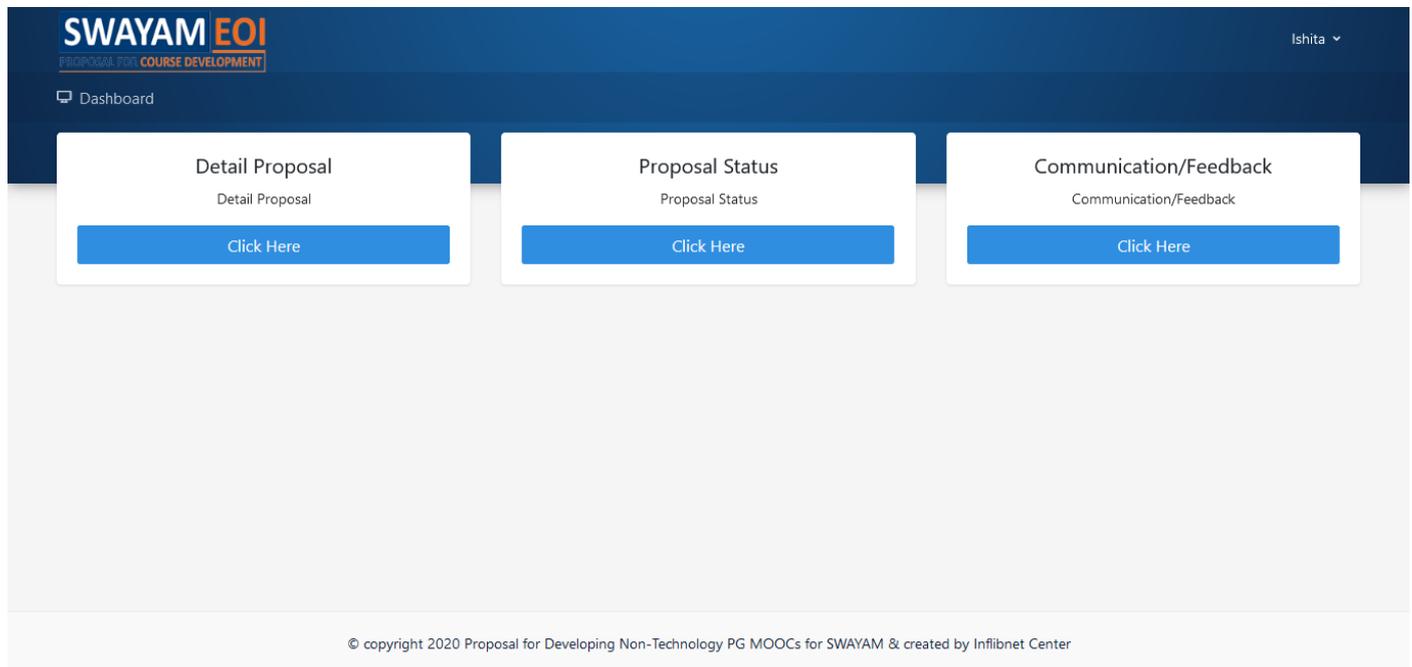
[Go to Login](#)

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Contact no : +91 7923268286

Dashboard

It contains 3 parts

1. Detail Proposal
2. Proposal Status
3. Communication/Feedback



Detail Proposal

It contains all the information regarding User proposal.

In this user filled form with deferent aspects of proposal.

This part divided into 5 parts

1. Course Coordinator
2. Course Details
3. Team (experts) details
4. Course Schedules
5. Declaration

All parts images shared below.

Proposal Status

In this user can see their proposal status like Edit or download/print proposal

Communication/Feedback

In this user can sent their queries or feedback.

It contain form for each communication or feedback

Details Proposal Course Coordinators

MOOCS PROPOSAL

A CC can apply only one(1) Course with same email id.

Course Coordinators

Course Details

Team(Experts) Details

Course Schedule

Declaration

COURSE CO-ORDINATOR DETAILS



Name:

Ishita

Email:

ishita@inflibnet.ac.in

Designation:

Designation

Nature of Employment:

Select Nature of Employment ▾

Address:

Address

State:

Select State ▾

City:

Select City ▾

Mobile No:

Phone

Teaching Experience (in years):

PG Teaching Experience ▾

Research Experience (in years):

Research Experience ▾

Consent Letter for being Host University ([PDF only](#), [Sample format of consent letter](#)) :

Browse...

No file selected.

[Download Consent Letter](#)

Experience in developing e-Content/MOOCs : Yes No

Date of superannuation / end of tenure of present post:

DD/MM/YYYY

Brief CV of the course coordinator giving relevant experience to be upload ([Upto 2 pages](#), [PDF only](#), [Maximum size 1MB](#)) :

Browse...

No file selected.

[Download CV](#)

Upload Photograph ([JPG/JPEG only](#), [Maximum size 100KB](#)) :

Browse...

No file selected.

Save & Next

Details Proposal Course Details

MOOCS PROPOSAL

A CC can apply only one(1) Course with same email id.

Course Coordinators

Course Details

Team(Experts) Details

Course Schedule

Declaration

Course Details

Category:

Select Category ▾

Subject:

Select Subject ▾

Course (MOOC Title):

Select Course ▾

Category (Applicant):

Select Category ▾

Course Credits:

Select Credits ▾

Course Duration (in weeks):

Select Course Duration ▾

Course Objective:

Course Objective

Course Curriculum:

Insert hyperlink/URL of the introductory video which must be prepared by MOOC applicant (Hosted on YouTube or any other web server):

Video URL

Pre-requisites:

Prerequisites

In which language you want to develop your content?:

English Other

Evaluation Methodology:

Grading Scheme (allocation of marks in percentage to various assessments)

Assignments (%):

Assignments ▾

Practical (%):

Practical ▾

Final Exam (%):

Final Exam ▾

Others (%):

Others ▾

Save & Next

Details Proposal Team(Experts) Details

MOOCS PROPOSAL

A CC can apply only one(1) Course with same email id.

Course Cordinators

Course Details

Team(Experts) Details

Course Schedule

Declaration

Experts List

Course Details saved successfully

You have following experts to add new expert click on add button [Add](#) .

Name	Email	Affiliation	Designation	Subject Expert	Actions
ishita	9489273@oioo.com	9898	89987	987987	Edit
Ishita	ishita@infinet.ac.in	This area for affiliation details information.	Project Officer (CS)	Compter Science	Edit

[Save & Next](#)

Details Proposal Course Schedule

SWAYAM EOI
Ishita ▾

MOOCs PROPOSAL
Dashboard

A CC can apply only one(1) Course with same email id.

Course Coordinators
Course Details
Team(Experts) Details
Course Schedule
Declaration

Course Schedule

Week No.	Modules to be covered	Nature of Work	Remarks
Week 1	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 2	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 3	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 4	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 5	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 6	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 7	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 8	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 9	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 10	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 11	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 12	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 13	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 14	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>
Week 15	<input type="text"/>	<input type="checkbox"/> Videos <input type="checkbox"/> Discussion Forums <input type="checkbox"/> Assessments <input type="checkbox"/> Activities	<input type="checkbox"/> Texts <input type="checkbox"/> Live Chats <input type="checkbox"/> Assignments <input type="checkbox"/> Quizzes <input style="width: 100%; height: 30px;" type="text"/>

Save & Next

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Details Proposal Declaration

SWAYAM EOI
PROPOSAL FOR COURSE DEVELOPMENT

Ishita ▾

Dashboard

MOOCS PROPOSAL

A CC can apply only one(1) Course with same email id.

Course Coordinators **Course Details** **Team(Experts) Details** **Course Schedule** **Declaration**

Declarations

I hereby undertake/declare that:

- The particulars stated above are true and correct to the best of my knowledge and belief.
- Any information, if found to be incorrect, wrong or misleading, will lead to rejection of MOOCS Proposal/EOI.
- MOOCS Course module comprising of e-Text, Video lectures, Self Assessment & Self Learning are original, free from plagiarism, high quality, and meet the specifications mentioned in the MHRD Guidelines for developing Online course for SWAYAM, June 2017 and are not available/rerun on any digital Media platform earlier.
- Content Writers & Video presenters involved in the development of the course are qualified professors/teachers of the University/college.
- Content Reviewers are eminent academicians teaching experiences & Technical Reviewers are having expertise in their field and ensures the compliance of technical specifications such as video quality, enrichment of multimedia, aspect ratio, audio clarity, etc.
- The developed Modules in MOOCS Course for SWAYAM Portal meets the Guidelines for developing e-Text/Video & MHRD Guidelines for developing Online course for SWAYAM, June 2017.

I agree I disagree

Save

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Proposal Status

SWAYAM EOI
PROPOSAL FOR COURSE DEVELOPMENT

Ishita ▾

Dashboard

Welcome Ishita

Course Title	Actions
Anthropology in Practice	View Proposal Print Proposal

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Communication/Feedback

Feedback

Name:

Email:

Mobile No:

Description